

Stroud Valley Scout Group

Annual General Meeting

Monday 28 June 2020 at 8pm Online – Zoom

MINUTES

ATTENDEES:

Luke Inder (Chair), Anne-Marie Delrosa (Treasurer), John Jones (Group Scout Leader), Essia Harding (Secretary).

Parents/Grandparents: Katy Baxter, Liz Davis, Nick Jermyn, Joanna Bridger.

APOLOGIES: Aaron Young (Scout Leader), Sammy Peters (Beavers Leader)

1. Minutes of Annual General Meeting 2020
Minutes of the AGM for 2019 - 2020 financial year were approved.
2. Group Scout Leader's Report: John Jones

I never thought in March 2020 that this year would have been as bad as it has. Zoom meetings were never on my bucket list of things to do but needs must. It has been a very difficult year for everyone and appreciate everyone's efforts in keeping Scouting going at Stroud Valley; our numbers like I think every youth organisation have dropped, but all sections are still here and going. The lock down this year which saw Children doing School work on Zoom affected our numbers especially in Scouts.

I was certainly concerned the numbers we would come back too but was surprised that the numbers were still healthy.

Beavers are running on similar numbers to pre-Covid so are healthy. Cubs we have seen a drop in numbers plus we have lost 4 up to Scouts. Scouts have lost some members, but since Easter we have had a surge in numbers and with more Cubs to come up we are in a Healthy position.

Leaders and Young Leaders wise we lost Simon as Scout leader but not totally as he is still registered to the group. Beavers we lost Ellie to Uni and Andrew to concentrate on his college, which is sad but we hope one day they will be back. Cubs is our weakest section Leader wise and I will cover that below. Scouts, Aaron has stepped to cover Simon and Jack became a Leader during lock down then he got a 6-month work placement from college to Torquay so Tom has offered to double up.

Our Committee has increased with Essia taking on the Secretary role. Luke [Chairman] and Anne-Marie [Treasurer] have both asked to be relieved of their roles to concentrate on our refurb. Both Luke and Anne-Marie have given great service over a good number of years and will be missed in the roles they have been doing. I think you will appreciate that even though for big parts of the year we were

not meeting our HQ was still being used things were going wrong and bills had to be paid so they had no rest

I would like to thank all the Committee, Leaders and Young Leaders for all their efforts over the year for the Zoom and Face-to-Face meetings they have helped to organise and run. As a Group we have tried to be fair with Parents over Subs etc and we are grateful to Anne-Marie for the funding she has been able to get.

I would like to thank all our Beavers, Cubs and Scouts who have stuck with us despite WI-FI connection problems and other gremlins. And Thank you for the Parents for supporting us. We will need it more than ever this year when things get more normal. If anybody knows any 14/15 year olds who would be willing to help with Beavers please let us know

3. Chairman's Report 2020-2021: Luke Inder

Another end to a very extraordinary year. It has been great that we have been able to get close to relative normality before the summer holidays. Let's hope things are open fully by the time we meet back in September.

Committee Role

For those not familiar with the role of the committee, we are involved in the finance, maintenance and safe running of the centre and the scout group. This will range from keeping and presenting accounts over the year, organising insurances, repair work and maintenance to the building, its contents and the site as a whole. We work closely with the leaders and meet regularly over the year to discuss all these items.

Thanks

Thanks to all parents over the last year for your continued support in your understanding for the requirement of safe meeting and the need to move Scouting online.

Thanks to all our leaders. They put a huge amount of time in to give our children the opportunity to be part of the scouting organisation. Your work is hugely appreciated by all the children and parents. It wasn't the most natural of transitions to online Scouting but you have stepped up to the mark with enthusiasm and determination to continue giving the children access to scouting and maintain the contact with each other and your selves.

Thanks to the committee members. There is a huge amount of work that goes on behind the scenes particularly with the maintaining of the site and the hut but also in the organisation of the regular and ad hoc hall bookings that support us financially. This enables us to keep subs to a minimum for all the cubs and scouts. Without these bookings funding would have to be found elsewhere. We have a really good team within the committee who work really well together. We are however looking for additional support from parents or carers. The committee currently stands at just 3 members. We are struggling to keep up with the workload on top of our other family/ work commitments. We do need additional support.

New members/ Helpers/ leaders

The areas that we would be most keen to find additional support for are:

- General assistance in support of fundraising activities. Perhaps a parent group specifically looking at helping organise and run fundraisers.
- Treasurer – Anne-Marie has done this for about 13 years and would like to step down from the role.
- Support in admin roles associated with the renting out of the hall and secretarial roles.
- Chairperson. I am looking to step back from this role this year.
- Developing a site maintenance role, to coordinate larger projects and undertake minor works.

Visit our website:

<https://www.stroudvalleyscouts.org.uk/>

The website is a great resource for parents and helpers. See all the most up to date information on events, fundraising and site development.

Further ambitions for the coming year

Our ambitions for the coming year will be very much focused on:

- 1) Pursuing funding towards the refurbishment work.
- 2) Section support/ development/ expansion, particularly in finding additional adult helpers/ Leaders.
- 3) Fully implementing the role out of Online Scout Manager across all sections. This has progressed well.
- 4) Look at potentially developing areas of the site for food growing, Habitat development, Additional fire pits and maintaining some 'wild areas'.

Thank you everyone for attending our AGM. We have a really great group of children, parents and leaders that make Stroud Valley Scouts a really exciting and special organisation to be part of. If you have any questions or queries now or over the coming year please feel free to approach any of us at your convenience.

4. Treasurer's Report and adoption of accounts for 2020/21: Anne-Marie Delrosa

The accounts for year ending 31 March 2021 have been independently examined by our accountant David Richardson. He has signed off on the accounts.

Section Income and Expenditure

Income for all sections has been impacted by the Coronavirus as payment of subs has been suspended for a number of terms throughout this year.

	<i>Inc</i>	<i>Exp</i>	<i>Difference</i>
Beavers	£122.50	£ 93.08	£29.42
Cubs	£1,275.55	£647.42	£628.13
Scouts	£141.65	£1,557.24	-£1,415.59

Capitation costs were not paid this financial year, they will appear in next years. It is planned that Cubs will move their bank account to be part of the Group's during the 21-22 financial year.

Hall Hire

Hall hire income has been impacted by the various lockdown restrictions, as we have lost a couple of hirers during this period. The Marah Trust has continued to use the halls during the pandemic including an additional Saturday morning hire.

Utilities, Insurance and Premises Expenditure

This includes water, electricity, gas, buildings insurance, cleaning, and waste collection. Total costs were £9,325 though this is a reduction on the previous year.

Other Income and Expenditure

Other expenditure this year included web hosting and Online Scout Manager (OSM). All sections are now using OSM and it is hoped that will improve the management of the section finances. We were lucky enough to benefit from a £10k grant from the government due to Coronavirus.

New Build Account

The new build / renovation account ended with £9,584.

Conclusion

The Group's total funds for all sections at the end of the year was just over £13,800. This puts us in a strong position. However, there are significant work to be done including the felling of trees which will impact our funds.

Report presented at AGM 28 June 2021. Accounts attached. The AGM accepted the Treasurers Report and Accounts.

5. Report from Scouting section: Aaron Young

The Scout troop started back face-to-face in September with 6 scouts attending weekly. Over the last two terms we are now up to about 20 scouts attending weekly with hopefully more joining over the following term and more moving up from Cubs after the summer holidays.

Over the past year the majority of our meetings have been on zoom where we have tried to keep all our members involved. However now with the change in rules we have been able to meet face-to-face. We try to keep outside doing new things whilst we can at the moment the scouts have been doing walks, map reading, fire lighting and this week we will be doing some shelter building at Penn Wood.

Jack our Assistant Scout Leader is currently away on Work Placement but should be back in late September. Tom has stepped in for the interim to help with leader to scout ratios. Kai still helps and we have Eve and Maisie our Young Leaders. We could do with another leader that would like to have an active role in planning and running the programme with me and Jack when he returns.

I would like to thank the committee for all their hard work over the past year given the challenges we have all faced.

6. Report from Cubs section: John Jones

We started off April in lockdown with approx. 40 Cubs, we had Zoom meetings until we started back in July when because of restrictions we had to meet 3 nights to cope with a max number of 15 Young People these ran through to Christmas when we reverted to Zoom.

We did various Badgework on Zoom and Face-to-Face. We lost some Cubs who did not want to go to Scouts and who just didn't want to come to Cubs anymore. Laurie has gone to Uni leaving me with only Tom as a Leader and as he is not 21 he cannot run a section. Nichola Ruby and Josh are my Young Leaders on a Monday and Dan, Josh and Lewis on a Wednesday although 2 of them we have not seen all year along with 2 Cubs who were isolating, but we are nearly all back now.

I have said I want to retire ,but that does not look like happening at the moment, so it is the intention in October to cut back to 1 pack with the number of Cubs going to Scouts over that period, and the Beavers coming up we will be a position to do this without losing anybody, so from September we will have to start a waiting list for Cubs to anybody from outside. We had 4 Cubs going up to Scouts and I am pleased to say they have stuck it and enjoying it which is great news.

Thank you to all my Leaders and Young Leaders for their help through the year.

7. Report from Beavers section: Sammy Peters

I currently have 9 Beavers, 3 moved up to cubs since last AGM and 3 more to move by the end of the year. I have 10 children on the waiting list. I am waiting for parents to get back to me for the three children I currently have spaces for.

I have not got a young leader any more as Andrew is concentrating on College. My Assistant leader Victoria might be starting a new job in July so if she leaves, I will be by myself again and looking for a new leader/helper.

Since finishing online meetings and meeting face to face, I have had more children interested in Beavers. We haven't visited many places due to restrictions, but Beavers did enjoy a lovely time at Penn Wood with cubs doing climbing and den building in May. We are doing a walk/mini hike this term and plan to do more tracking and compass work. Beavers would like to do a camp, hopefully with cubs this year.

8. Nomination and Election of Committee Members for year

a. Chairman

John Jones nominated Luke Inder, seconded by Essia Harding. No other candidates, re-election unopposed.

b. Treasurer

Anne-Marie Delrosa nominated Katy Baxter, seconded by Luke Inder. No other candidates, election unopposed.

c. Secretary

Luke Inder nominated Essia Harding, seconded by Anne-Marie Delrosa. No other candidates, re-election unopposed.

d. Other Leader and Committee member nominations:

Booking Secretary: this post is currently vacant, parents attending were encouraged to speak to Luke about roles they could undertake or support on.

Nick expressed an interest in Chairman's role and would discuss with Luke.

Liz expressed an interest in supporting John Jones with cubs and they would pick this up.

Luke Inder nominated Anne-Marie Delrosa as a Committee member, seconded by Essia Harding.

John Jones, Aaron Young and Sammy Peters are to remain as committee members.

9. AOB

None.

10. Next meeting: 13th September 2021 8 p.m. at the Nelson



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of Charity Name: STROUD VALLEY SCOUT GROUP

On accounts for the year ended 31 MARCH 2021 **Charity no (if any)** 800449

Set out on pages 2-3

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:
- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: [Signature] **Date:** 23 April 2021

Name: DAVID RICHARDSON

Relevant professional qualification(s) or body (if any): CHARTERED ACCOUNTANT

address: David Richardson & Co
4a London Road
Stroud, Glos GL5 2AG

Stroud Valley Scouts

Statement of Financial Activities for the year ended 31 March 2021

	Income £	Expenditure £	Surplus £
Pack Income & Expenditure			
Beavers	122.50	93.08	29.42
Cubs	1,223.05	647.42	575.63
Scouts	141.65	57.24	84.41
Scout Hut / Group			
Explorers	90.00		90.00
Marah Trust	5,531.00		5,531.00
Hall Income Other Regular	728.00		728.00
Utilities		2,505.20	-2,505.20
Buildings Insurance		1,267.40	-1,267.40
Premises Expenditure		3,732.88	-3,732.88
Cleaning Services		1,110.00	-1,110.00
Waste Collection		709.77	-709.77
Lottery licence		20.00	-20.00
Recycling	2.00		2.00
Gift Aid on Subs	374.47		374.47
Website Hosting		201.60	-201.60
Online Scout Manager		161.60	-161.60
Zoom Subscription		69.08	-69.08
Leader Leaving Gift		80.00	-80.00
Interest on Accounts			
Interest - New Build Account	1.82		1.82
Hall New Build Income / Expenditure			
Lloyds Bank Foundation	500.00	-	500.00
Coronavirus Grant	10,000.00		10,000.00
Miscellaneous	60.00		60.00
Paypal	73.75	-	73.75
Scouts Sponsored Walk	156.20		156.20
Grants Online Subscription		118.80	-118.80
	<u>19,004.44</u>	<u>10,774.07</u>	<u>8,230.37</u>

Capitation costs were not paid this financial year

Stroud Valley Scouts

Balance Sheet as at 31 March 2021

		2020
Cash at bank and in hand		£
Current Account	2,962.92	4,362.50
Scouts Cash in Hand	57.17	57.17
New Build Account	9,584.22	582.40
Beavers Cash in Hand	21.85	21.85
Cubs Account	1,265.16	637.03
	<u>13,891.32</u>	<u>5,660.95</u>
Represented by:-		
Income & Expenditure Acct		
Balance brought forward	5,660.95	10,825.95
Surplus/(Deficit) for Year	8,230.37	-5,165.00
	<u>13,891.32</u>	<u>5,660.95</u>